HOUSE HIRE

**Railway House** has 3 great spaces available for hire:

**Main Room**

**Cost: $50 / hour**

The **Main Room** is located in the beautiful old railway station and is perfect for birthday parties, celebrations and even weddings. It has a well-equipped kitchen attached to it and opens onto the old station platform, now a large undercover veranda.

There are public barbecues and picnic tables just a few metres away.

The Main Room is approximately 6m x 8m in size and the veranda is approximately

21m x 5 m.

The kitchen includes a stove / oven, microwave, refrigerator, kettle and urn and a range of basic cooking and serving utensils.

Hire of the Main Room includes 4 trestle tables (180 cm x 75 cm) and 20 chairs.

*Please note:*

*Hire time includes set-up and pack-up time*

*3 hour minimum*

*Morning bookings must finish no later than 2:00\**

*Afternoon bookings start no earlier than 1:00\**

*\*For bookings of 5 or more hours, these limitations do not apply*

**Pavilion**

**Cost: $30 / hour**

The more modern **Pavilion**, overlooking the bocce courts, is smaller and is ideal for meetings and workshops. It has a small kitchen area with refrigerator, kettle and microwave, 3 trestle tables and 15 chairs.

*Please note:*

*Hire time includes set-up and pack-up time*

**Bocce Courts**

**Cost: $20 / hour (flat fee of $40 when hired in conjunction with Main Room or Pavilion)**

**Equipment Included**

The **Bocce Courts** and equipment can be hired alone or in conjunction with the Main Room or Pavilion.

To make a booking, please complete this[**House Hire Form**](http://railwayneighbourhoodhouse.org.au/wp-content/uploads/2018/02/House-Hire-Form-New.doc) and email it to [admin@railwayneighbourhoodhouse.org.au](mailto:admin@railwayneighbourhoodhouse.org.au), making sure that you first read the [**House Hire Information**](http://railwayneighbourhoodhouse.org.au/wp-content/uploads/2018/02/House-Hire-Information-PDF.pdf) for further information and fees.

**Long Term Hire**

Both the Main Room and the Pavilion can also be hired on a short or long term basis for meetings, workshops, classes and playgroups on weekdays and evenings as well as weekends. Please contact the office to check availability and fees.

**Conditions of Hire:**

* Full payment (including a $20 caretaker fee) is due 3 weeks prior to the event. Railway House reserves the right to cancel a booking where payment is not made by the due date.
* A cancellation fee of $50 will apply in the event of a cancellation being made with less than 10 days’ notice.
* Any damages to the House or equipment must be reported as soon as possible and any costs incurred will be charged to the hirer.
* The House is to be left in a clean and tidy state and if not a fee of $30 will charged.